

# M.R. Citi Public School

Bhaddi Road, Balachaur (Pb.) – Ph. 01885-291002, 220290, 78148-19100



## APPLICATION FOR CHANGE IN TRANSPORT FACILITY

Date .....

☐ APPLICATION FOR TRANSPORTATION FACILITY    ☐ WITHDRAWAL    ☐ CHANGE OF BUS ROUTE/STOP

### APPLICANT'S PARTICULARS

1. Name .....
2. Class ..... Section ..... Admission Number .....
3. Father's/Guardian's Name .....
4. Address .....  
.....  
.....
5. Phones: ..... (R) ..... (O) .....

### APPLICATION DETAILS

#### FOR AVAILING SCHOOL TRANSPORT

Please allow my child/ward mentioned above to avail transportation facility being provided by the school with effect from .....

Bus No. .... Bus Stop No./Name..... would suit my child/ward. I hereby agree to pay all charges to the school for providing the said facility.

**REASON** .....  
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#### FOR CHANGE OF BUS STOP AND/OR BUS ROUTE

My child/ward is using Bus No ..... Bus Stop No./Name..... Please change the same to Bus No. .... Bus Stop No./Name ..... with effect from ..... (this date should be the beginning of month).

**REASON** .....  
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#### FOR WITHDRAWAL OF TRANSPORT FACILITY

My child/ward is using Bus No ..... Bus Stop No./Name..... Please cancel the transportation facility with effect from ..... (this date should be the end of month).

Transportation fee has been paid till the month of .....

**REASON** .....  
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*Signature of Parent*

----- Office Use -----

Approved:    Yes    No    Any Remarks .....

Sign. of Driver    Sign. of Transport In-charge    Sign. of Coordinator    Sign. of Class In-charge    Sign. of Software In-charge    Principal